

## **S-260 and S-261 April 16-20, 2018**

S-260 Starts Monday, April 16, 2018 at 8:00 AM ending Wednesday, April 18, 2018 at 12:00 PM

S-261 Starts Wednesday, April 18, 2018 at 13:00 PM ending Friday, April 20, 2018 at 17:00 PM

Course will be held at the BLM Offices at 280 US Highway 191 North, Rock Springs, WY 82901

### **S-260 Interagency Incident Business Management**

Given the Interagency Incident Business Handbook, students will locate and apply the appropriate regulations, established interagency procedures, and necessary forms for each of the following incident management areas:

- Application of conduct and ethics in incident support
- Recruitment, classification, pay provisions and timekeeping/recording, commissary, injury compensation, and travel
- Acquisition
- Managing and tracking government property
- Interagency coordination and cooperation
- Investigating, documenting, and reporting claims
- Containing incident costs
- All Hazard Incidents

### **S-261 Applied Interagency Incident Business Management**

At the successful completion of this course, students will describe roles and responsibilities, and demonstrate proficiency in the skills/knowledge required to perform the tasks of the following positions:

- Equipment Time Recorder (EQTR)
- Compensation for Injury Specialist (INJR)
- Claims Specialist (CLMS)
- Personnel Time Recorder (PTRC)

**Open to all agencies – IQCS Course Session #775**

**Federal employees should register through IQCS. All other nomination forms should be sent to Glenda Lindsay at [glindsay@blm.gov](mailto:glindsay@blm.gov) no later than March 26, 2018.**

#### **Contact Information:**

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